



**Town of Arlington, Massachusetts**  
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## **Community Relations Minutes 10/3/2008**

### **APPROVED MINUTES**

#### **Community Relations Subcommittee**

**October 3, 2008 – Meeting #7**

**-Minutes-**

In attendance: Jeff Thielman, Subcommittee Chair  
Ron Spangler, Subcommittee Member

Kathleen Bodie, Interim Superintendent  
Sue Mazzarella, Chief Financial Officer

Excused: Sue Sheffler

The meeting was called to order at 3:05 p.m.

1. The minutes of the September 16, 2008 meeting were approved. **Motion by Ron Spangler, second by Jeff Thielman. Approved 2-0.**

#### 2. APS Space Needs – Crosby/Parmenter Report

· Mr. Thielman reminded the subcommittee, the Superintendent and the Chief Financial Officer that the District needed to report if there were any scenarios under which it might need space in either the Parmenter or Crosby schools to house programs of the Arlington Public Schools. The report was due to the Committee by September 30. At the September 23<sup>rd</sup> School Committee meeting, the subcommittee asked for time at the October 14<sup>th</sup> meeting to share the report with the full Committee and the public.

· Ms. Bodie said that she had asked all principals to give her feedback on space needs at their schools. At the same time, Mark Ryder, the Special Education Director, is developing new programs that will require new space. Some of these programs might not be appropriate with the currently occupied school buildings. Ms. Bodie said she will have information from Mr. Ryder and information from the principals in the coming week that she can include in a report to the School Committee on October 14<sup>th</sup>.

· Mr. Spangler noted that School Department policy FA/FB/FBB requires the School Department to make a report each March. The enrollment projections will inform space needs at Crosby and Parmenter as well. Ms. Bodie said that the report will take into account enrollment projections.

· Ms. Bodie committed to have the space report in the School Committee packet distributed to SC members on Friday, October 10<sup>th</sup>.

#### 3. Community Education Program

· Ms. Mazzarella said she is in touch with school officials in Needham who run a successful and profitable Community Education Program. She is going to review a strategic plan Needham did for Community Education.

· Ms. Mazzarella and Ms. Bodie said there may be opportunities for the Community Education program to offer after-school and summer programs that could benefit students and generate revenue for the District.

· Ms. Mazzarella committed to share financial reports she has of all after-school programs (district-run and privately-operated) with Mr. Spangler, who will report back to subcommittee when it meets next on Friday, October 17<sup>th</sup> at 4:00 p.m. The subcommittee is particularly interested in knowing the revenue generated from the Hardy after-school program because it is run by the district.

4. There was no new business
5. There was no old business

The meeting adjourned at 4:00 p.m.

The next meeting is set for Friday, October 17, 2008 at 4:00 p.m.